

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, JUNE 1, 2015

Call to Order

This **Special Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday the 1st day of June 2015 in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Sheriff Osborne, Chris Peikert, Denise Fortenberry, D C Dunham, Alisha Kelly, Bob Chase, Eva Peterson, Jonnie Montalbo, Doug Matthes, Mike Reddell, Tammy McDonald, Cathy Ezell, Ruben Gonzales, Harriet Townsend and Janet Hickl

1. Certification of quorum

County Judge McDonald, certified a quorum in attendance with Commissioner Gibson, Commissioner Pustka, Commissioner Pollard and Commissioner Frick.

2. Pledge of Allegiance – Commissioner Frick

3. Texas Pledge – Commissioner Frick

4. Prayer – Commissioner Pollard

5. Consideration and possible action regarding approving Commissioners Court Minutes for May 18, 2015 and May 26, 2015

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Frick, with all others concurring, to approve Commissioners Court Minutes for May 18, 2015 and May 26, 2015. Motion carried. Vote 5 ayes 0 nays

6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairground facilities

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve one contract for the use of the Matagorda County Fairground facilities. Motion carried. Vote 5 ayes 0 nays

7. Consideration and possible action to accept a donation from the Matagorda County Reserves in the amount of \$1,021.00 to be used by the Matagorda County Sheriff's Office to purchase a taser for the Reserves

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Gibson, with all others concurring, to accept a donation from the Matagorda County Reserves in the amount of \$1,021.00 to be used by the Matagorda County Sheriff's Office to purchase a taser for the Reserves. Motion carried. Vote 5 ayes 0 nays

8. Consideration and possible action to appoint members to a committee charged with reviewing all job descriptions submitted by the department heads and elected and appointed officials and making necessary changes based upon County, State, and Federal policies, regulations, and laws

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pustka, with all others concurring, to appoint members to a committee charged with reviewing all job descriptions submitted by the department heads and elected and appointed officials and making necessary changes based upon County, State, and Federal policies, regulations, and laws. The County Attorney, County Auditor, County Treasurer, Chief Deputy for the Sheriff's Department and possibly the County Tax Assessor-Collector pending her agreement. Motion carried. Vote 5 ayes 0 nays

9. Consideration and possible action to approve soliciting proposals with Request for Proposals #15-0002 for the Hauling of Solid Waste for the Matagorda County Transfer Station

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve soliciting proposals with Request for Proposals #15-0002 for the Hauling of Solid Waste for the Matagorda County Transfer Station. Motion carried. Vote 5 ayes 0 nays

10. Consideration and possible action to declare the Month of June as Myasthenia Gravis Awareness Month in Matagorda County

This being the next item for business, motion was duly made by County Judge McDonald, and seconded by Commissioner Pustka, with all others concurring, to table declaring the Month of June as Myasthenia Gravis Awareness Month in Matagorda County. Motion carried. Vote 5 ayes 0 nays

11. Consideration and possible action to approve the Request for Bids for the Texas Capital Fund Grant #713082, the SH35 Infrastructure Improvement Project, and authorize its publication

This being the next item for business, motion was duly made by County Judge McDonald, and seconded by Commissioner Frick, with all others concurring, to approve the Request for Bids for the Texas Capital Fund Grant #713082, the SH35 Infrastructure Improvement Project, and authorize its publication. Motion carried. Vote 5 ayes 0 nays

12. Consideration and possible action to approve sending letters in support of the Mad Island Wildlife Management Area Shoreline Protection II to Mr. Thomas Durnin with the Texas General Land Office, and Ms. Susan MacMullin with the U. S. Fish and Wildlife Service, Region 2

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Gibson, with all others concurring, to approve sending letters in support of the Mad Island Wildlife Management Area Shoreline Protection II to Mr. Thomas Durnin with the Texas General Land Office, and Ms. Susan MacMullin with the U. S. Fish and Wildlife Service, Region 2. Motion carried. Vote 5 ayes 0 nays

13. Consideration and possible action to approve the revised Memorandum of Understanding (MOU) between Matagorda County and the Palacios Community HUB

This being the next item for business, motion was duly made by Commissioner Gibson, and seconded by Commissioner Pollard, with all others concurring, to approve the revised Memorandum of Understanding (MOU) between Matagorda County and the Palacios Community HUB. Motion carried. Vote 5 ayes 0 nays

14. Consideration and possible action to approve a Fire Fighting Agreement between Matagorda County and the Matagorda Volunteer Fire Department for 2015 and 2016, with a payment of \$1,800.00 per year

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Pustka, with all others concurring, to approve a Fire Fighting Agreement between Matagorda County and the Matagorda Volunteer Fire Department for 2015 and 2016, with a payment of \$1,800.00 per year. Motion carried. Vote 5 ayes 0 nays

15. Consideration and possible action to accept a donation from the South Texas Project (STP) Nuclear Operating Company in the amount of \$9,589.94 to be coded to Contributions 010-371

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Frick, with all others concurring, to accept a donation from the South Texas Project (STP) Nuclear Operating Company in the amount of \$9,589.94 to be coded to Contributions 010-371. Motion carried. Vote 5 ayes 0 nays

16. Consideration and possible action to approve the purchase of a Land Pride PR5515 from Hlavinka Equipment Company, in the amount of \$14,783.34, to be used by Precinct #3, Commissioner James Gibson

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Frick, with all others concurring, to accept a donation from the South Texas Project (STP) Nuclear Operating Company in the amount of \$9,589.94 to be coded to Contributions 010-371. Motion carried. Vote 5 ayes 0 nays

17. Consideration and possible action to approve the Interlocal Cooperation Contract between Texas Department of Public Safety, Reprographics & Distribution Services (also as Department of Public Safety, General Stores) and the Matagorda County Sheriff's Office for the purpose of purchasing supplies and authorize the Sheriff to sign

This being the next item for business, motion was duly made by Commissioner Frick, and seconded by Commissioner Pollard, with all others concurring, to approve the Interlocal Cooperation Contract between Texas Department of Public Safety, Reprographics & Distribution Services (also as Department of Public Safety, General Stores) and the Matagorda County Sheriff's Office for the purpose of purchasing supplies and authorize the Sheriff to sign. Motion carried. Vote 5 ayes 0 nays

18. Consideration and possible action to approve a Demand Check to Omni San Antonio Hotel at the Colonnade for a hotel stay for County Treasurer, Tammy McDonald, to attend the 2015 Conference of the County Investment Academy

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Pustka, with all others concurring, to approve a Demand Check to Omni San Antonio Hotel at the Colonnade for a hotel stay for County Treasurer, Tammy McDonald, to attend the 2015 Conference of the County Investment Academy. Motion carried. Vote 5 ayes 0 nays

19. Consideration and possible action to approve a re-plat of Little River Ranch Subdivision; 49.929 Acres out of the Thomas Cayce Survey, Abstract No. 14, Matagorda County, Texas and being all of that certain 2.348 Acre Tract and that certain 1.857 Acre Tract, both of which were conveyed to Sitz Family Limited Partnership, a Texas Limited Partnership by document No. 2014-4755, official records, Matagorda County, Texas sand also being part of that Certain 68.89 Acre Tract conveyed to Sitz Family Limited Partnership, a Texas Limited Partnership by Document No. 2013-5151, official records, Matagorda County, Texas, and being all of that 8.72 Acre Tract which was conveyed to the Sitz Family Investment, A Texas Limited Partnership by Document Nol. 2015-1988, official records, Matagorda County, Texas

This being the next item for business, motion was duly made by Commissioner Frick, and seconded by Commissioner Pollard, with all others concurring, to approve a re-plat of Little River Ranch Subdivision; 49.929 Acres out of the Thomas Cayce Survey, Abstract No. 14, Matagorda County, Texas and being all of that certain 2.348 Acre Tract and that certain 1.857 Acre Tract, both of which were conveyed to Sitz Family Limited Partnership, a Texas Limited Partnership by document No. 2014-4755, official records, Matagorda County, Texas sand also being part of that Certain 68.89 Acre Tract conveyed to Sitz Family Limited Partnership, a Texas Limited Partnership by Document No. 2013-5151, official records, Matagorda County, Texas, and being all of that 8.72 Acre Tract which was conveyed to the Sitz Family Investment, A Texas Limited Partnership by Document Nol. 2015-1988, official records, Matagorda County, Texas. Motion carried. Vote 5 ayes 0 nays

20. Consideration and possible action to approve an updated TxDOT Transportation Infrastructure Fund Grant Program (TIF) Project List

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Pollard, with all others concurring, to approve an updated TxDOT Transportation Infrastructure Fund Grant Program (TIF) Project List. Motion carried. Vote 5 ayes 0 nays

21. Consideration and possible action to discuss and approve the Corrective Action Plan for items identified through the 2014 Audit as required to be included in the final Comprehensive Annual Financial Report for year ended December 31, 2014

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Gibson, with all others concurring, to discuss and approve the Corrective Action Plan for items identified through the 2014 Audit as required to be included in the final Comprehensive Annual Financial Report for year ended December 31, 2014. Motion carried. Vote 5 ayes 0 nays

22. Consideration and possible action to approve a Lease Agreement between Matagorda County and De Lage Landen Financial Services for a Konica Minolta Copier, C454e, for the County of Matagorda Office Building, in the amount of \$385.10 per month, for a 60 month term lease, and Equipment Service Agreement with BCOS Office Technologies for \$0.0075 for Black and White copies, and \$0.0600 for color copies

This being the next item for business, motion was duly made by County Judge McDonald, and seconded by Commissioner Frick, with all others concurring, to table approving a Lease Agreement between Matagorda County and De Lage Landen Financial Services for a Konica Minolta Copier, C454e, for the County of Matagorda Office Building, in the amount of \$385.10 per month, for a 60 month term lease, and Equipment Service Agreement with BCOS Office Technologies for \$0.0075 for Black and White copies, and \$0.0600 for color copies. Motion carried. Vote 5 ayes 0 nays

23. Consideration and possible action to begin the review process of the Henderson Fabrication Tax Abatement Application and to accept the application fee attached

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Gibson, with all others concurring, to discuss and approve the Corrective Action Plan for items identified through the 2014 Audit as required to be included in the final Comprehensive Annual Financial Report for year ended December 31, 2014. Motion carried. Vote 5 ayes 0 nays

24. Consideration and possible action to approve the Matagorda County Investment Policy for 2015

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Gibson, with all others concurring, to approve the Matagorda County Investment Policy for 2015. Motion carried. Vote 5 ayes 0 nays

25. Consideration and possible action to approve the Matagorda County Treasurer's Monthly Investment Report for April 2015

This being the next item for business, motion was duly made by Commissioner Frick, and seconded by Commissioner Gibson, with all others concurring, to approve the Matagorda County Treasurer's Monthly Investment Report for April 2015. Motion carried. Vote 5 ayes 0 nays

26. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Frick, and seconded by Commissioner Gibson, with all others concurring, to Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

27. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Gibson, with all others concurring, to Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

28. Public Comments

This being the next item for business, no action required.

29. Adjournment

Motion was duly made at approximately 10:39 a.m. by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

Approved in Open Court, this the 8th day of June, 2015.

absent

NATE McDONALD,
County Judge

Daniel Pustka

DANIEL PUSTKA,
Commissioner Precinct No. One

Kent Pollard

KENT POLLARD, Judge Pro Tem
Commissioner Precinct No. Two

James Gibson

JAMES GIBSON,
Commissioner Precinct No. Three

Charles "Bubba" Frick

CHARLES "BUBBA" FRICK,
Commissioner Precinct No. Four

ATTEST:

Janet Hickl

Janet Hickl, County Clerk

