

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, JUNE 15, 2020**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, June 15, 2020, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Denise Fortenberry, Kristen Kubecka, Skipper Osborne, Mike Reddell, Chris Peikert, Mike Ferdinand, Janice Hawthorne, Tressa Leadford, Loretta Griffin, Jessica Russell, Crystal Morones and Stephanie Wurtz.

1. **Certification of quorum**

County Judge McDonald certified a quorum in attendance with Commissioner Frick, Commissioner Gibson, Commissioner Graham and Commissioner Pollard.

2. **Pledge of Allegiance – Commissioner Frick**

3. **Texas Pledge – Commissioner Frick**

4. **Prayer – Commissioner Gibson**

5. **Consideration and possible action regarding approving Commissioner's Court Minutes for June 8, 2020**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Gibson, with all others concurring, to approve Commissioner's Court Minutes for June 8, 2020. Motion carried. Vote 5 ayes 0 nays

6. **Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

7. **Consideration and possible action to approve a Proclamation declaring April 2020 as Fair Housing Month in Matagorda County**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Gibson, with all others concurring, to approve a Proclamation declaring April 2020 as Fair Housing Month in Matagorda County. Motion carried. Vote 5 ayes 0 nays

8. **Consideration and possible action to allow County Judge Nate McDonald to sign the Application for Unclaimed Property Capital Credits for Counties in conjunction with Local Government Code, Section 381.004, Texas Property Code, Section 74.602 authorizes the Texas Comptroller of Public Accounts to allocate a portion of the unclaimed capital credits received from electric cooperatives back to counties in the**

**cooperatives' service area**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Frick, with all others concurring, to allow County Judge Nate McDonald to sign the Application for Unclaimed Property Capital Credits for Counties in conjunction with Local Government Code, Section 381.004, Texas Property Code, Section 74.602 authorizes the Texas Comptroller of Public Accounts to allocate a portion of the unclaimed capital credits received from electric cooperatives back to counties in the cooperatives' service area. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve the re-opening of Matagorda County Community Centers for events held in compliance with CDC, DSHS guidance and the following:**

- 1. All persons not from the same household should maintain adequate social distancing of at least six (6) feet**
- 2. Restrooms and common areas have been evaluated to determine the appropriate capacity to ensure social distance and has been posted on the door**
- 3. Hand sanitizer dispensers need to be placed at the entrance to the building and outside the restrooms**
- 4. Face masks are recommended**
- 5. The renters should clean common areas of the building before, during and after each event with cleaners that are shown to be effective with COVID-19**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Frick, with all others concurring, to approve the re-opening of Matagorda County Community Centers, Matagorda County Fairgrounds, including all buildings on the grounds, and all Fire Departments, for events held in compliance with CDC, DSHS guidance and the following, which will be the responsibility of the renters:

1. All persons not from the same household should maintain adequate social distancing of at least six (6) feet
2. Restrooms and common areas have been evaluated to determine the appropriate capacity to ensure social distance and has been posted on the door
3. Hand sanitizer dispensers, to be provided by the renter, need to be placed at the entrance to the building and outside the restrooms
4. Face masks are recommended
5. The renters should clean common areas of the building before, during and after each event with cleaners that are shown to be effective with COVID-19

Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to approve the Coronavirus Relief Fund (CRF) Terms and Conditions and authorize the County Judge to sign and submit all related documents**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve the Coronavirus Relief Fund (CRF) Terms and Conditions and authorize the County Judge to sign and submit all related documents. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to approve a Contract Amendment to the Tyler Technologies Odyssey Contract to reduce the number of users by twenty-four (24) and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by

Commissioner Gibson, with all others concurring, to approve a Contract Amendment to the Tyler Technologies Odyssey Contract to reduce the number of users by twenty-four (24) and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to accept Tyler Technologies third party hardware in association with the existing InCode Contract and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Gibson, with all others concurring, to accept Tyler Technologies third party hardware in association with the existing InCode Contract and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to approve the Interlocal Cooperation Contract pertaining to the Failure to Appear (FTA) Program between Matagorda County and the Department of Public Safety of the State of Texas (DPS)**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve the Interlocal Cooperation Contract pertaining to the Failure to Appear (FTA) Program between Matagorda County and the Department of Public Safety of the State of Texas (DPS). Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to approve a Contract pertaining to the Client Coverage Acknowledgement and Compensation Disclosure Statement between Matagorda County and the Gallagher Benefit Services, Inc.**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve a Contract pertaining to the Client Coverage Acknowledgement and Compensation Disclosure Statement between Matagorda County and the Gallagher Benefit Services, Inc. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to authorize publication and set a Public Hearing on July 6, 2020 at 9:45 a.m. concerning the Adoption of Matagorda County Food Establishment Rules and Regulations**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Gibson, with all others concurring, to authorize publication and set a Public Hearing on July 6, 2020 at 9:45 a.m. concerning the Adoption of Matagorda County Food Establishment Rules and Regulations. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to authorize publication and set a Public Hearing on July 6, 2020 at 10:00 a.m. in accordance with Local Government Code 51.305(4)(f) regarding the adoption of District Clerk's Preservation and Restoration Records Plan FY 2020-2021**

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pollard, with all others concurring, to authorize publication and set a Public Hearing on July 6, 2020 at 10:00 a.m. in accordance with Local Government Code 51.305(4)(f) regarding the adoption of District Clerk's Preservation and Restoration Records Plan FY 2020-2021. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve a Professional Services Agreement pertaining to the Hazard Mitigation Grant Program DR-4332-163, Matagorda County Erosion Control Project between Matagorda County and Atkins North America, Inc.**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve a Professional Services Agreement pertaining to the

Hazard Mitigation Grant Program DR-4332-163, Matagorda County Erosion Control Project between Matagorda County and Atkins North America, Inc. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Graham, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**20. Public Comments**

This being the next item for business, no action required.


**21. Adjournment**

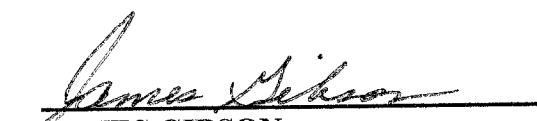
Motion was duly made at approximately 10:20 a.m. by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

Approved in Open Court, the 22<sup>nd</sup> day of June, 2020.

  
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NATE McDONALD  
County Judge

*absent*  
\_\_\_\_\_  
GARY GRAHAM  
Commissioner Precinct No. One

  
\_\_\_\_\_  
KENT POLLARD  
Commissioner Precinct No. Two  
Judge Pro Tem

  
\_\_\_\_\_  
JAMES GIBSON  
Commissioner Precinct No. Three

*absent*  
\_\_\_\_\_  
CHARLES "BUBBA" FRICK  
Commissioner Precinct No. Four

ATTEST:   
\_\_\_\_\_  
Stephanie Wurtz, County Clerk

