

**REQUEST FOR WRITTEN STATEMENT ABOUT
DELINQUENT TAXES FOR TAX FORECLOSURE SALE**

County tax office MATAGORDA COUNTY TAX ASSESSOR-COLLECTOR	Phone (area code and number) 979.244.7670
Address 1700 7TH STREET, ROOM 203; BAY CITY, TX 77414-5091	

Instructions: Property Tax Code Section 34.015 requires a purchaser at a tax foreclosure sale to obtain a statement of no delinquent taxes from the county tax office where the property is located. Please complete this form and return to the county tax office named above. The tax collector will notify the school districts and cities in this county which tax the properties that you listed. The collector will deliver your written statement to the address in Step 1.

Step 1: Name, address, request date, fee payment	Requesting person/company's name (please print): _____ Current mailing address: _____ City, state: _____ ZIP code +4: _____ Phone (area code and number): () _____ Date of Request: ____/____/____ <input type="checkbox"/> Check if you wish a phone call when ready. To cover the costs, this request requires a fee of \$ _____. Fee Paid \$ _____.
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Step 2: Properties currently owned by person/ company listed in Step 1	List all properties currently owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property. 1. Property account number: _____ Date acquired: ____/____/____ Property address: _____ Legal description: _____ 2. Property account number: _____ Date acquired: ____/____/____ Property address: _____ Legal description: _____ (Attach additional sheet if necessary.)
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Step 3: Properties formerly owned by person/ company listed in Step 1	List all properties formerly owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property. 1. Property account number: _____ Date acquired: ____/____/____ Property address: _____ Legal description: _____ 2. Property account number: _____ Date acquired: ____/____/____ Property address: _____ Legal description: _____ (Attach additional sheet if necessary.)
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Step 4: Signature of requesting person	I, (requesting person) _____ being first duly placed under oath by the undersigned official authorized to administer oaths under the laws of this State, do solemnly swear that the information herein and attached is true and correct. _____ Signature and title, if applicable, of requesting person (Must be signed before notary public or officer.) Subscribed and sworn before me this _____ day of _____, 20____. Notary Public Signature _____
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If you knowingly violate Tax Code Section 34.015 by filing a false statement on this form, you could be guilty of a Class B misdemeanor.

Collector's Use: Fees collected: \$ _____ Final statement: ____/____/____	Taxing units notified: ____/____/____ Requesting person notified: ____/____/____ by mail; ____/____/____ by phone
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