

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, JANUARY 24, 2022

Call to Order

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, January 24, 2022, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Jennifer Chau, Kristen Kubecka, Becky Cook, Kanita Robinson, Loretta Griffin, Skipper Osborne, Mike Reddell, Greg Westmoreland, Arthur Milberger, Katie Hutto, Jerrilyn Capers, Carol Sue Gibbs, Ernest Lawson, Faye Cunningham, Deean Griffith, Jennifer Bishop, Bobby Seiferman, Linda Cartwright, Becca Sitz, Scott Hardwick, D.C. Dunham, Stuart Lynn, Mitchell Carrillo, Esmeralda Salinas, Crystal Morones and Maggie Perez.

1. Certification of quorum

County Judge McDonald certified a quorum in attendance with Commissioner Cook, Commissioner Pollard and Commissioner Shimek. Commissioner Frick was absent.

2. Pledge of Allegiance – Commissioner Pollard

3. Texas Pledge – Commissioner Pollard

4. Prayer – Commissioner Cook

5. Consideration and possible action regarding approving Commissioner's Court Minutes for January 10, 2022, January 10, 2022 Special Meeting and January 17, 2022

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve Commissioner's Court Minutes for January 10, 2022, January 10, 2022 Special Meeting and January 17, 2022. Motion carried. Vote 4 ayes 0 nays

6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve one contract for the use of the Matagorda County Fairgrounds facilities. Motion carried. Vote 4 ayes 0 nays

7. Consideration and possible action to accept the Matagorda County Historical Commission's Annual Report by Carol Gibbs

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Pollard, with all others concurring, to accept the Matagorda County Historical Commission's Annual Report by Carol Gibbs. Motion carried. Vote 4 ayes 0 nays

8. Presentation of the Distinguished Service Award to the Matagorda County Historical Commission for their dedication and hard work during the 2020 year of service

This being the next item for business, no action required.

9. Consideration and possible action to approve a Resolution authorizing Constable, Precinct #4 to submit Grant Application #4417601 for the Criminal Justice Assistance Grant Program, applying to the Office of the Governor, Criminal Justice Division

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Cook, with all others concurring, to approve a Resolution authorizing Constable, Precinct #4 to submit Grant Application #4417601 for the Criminal Justice Assistance Grant Program, applying to the Office of the Governor, Criminal Justice Division. Motion carried. Vote 4 ayes 0 nays

10. Consideration and possible action to approve the Board Appointments of a Representative and an Alternate to the Matagorda County Economic Development Corporation (MCEDC) Board of Directors

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve the Matagorda County 2021 Levy Tax Roll Report and the Matagorda County 2021 Grand Total Report. Motion carried. Vote 4 ayes 0 nays

11. Consideration and possible action to approve the Western Surety Company Office Position Scheduled Bond for Chief Deputy and Deputy Clerks for one year term commencing on February 5, 2022, and to approve the payment of the invoice in the amount of \$2,100.00

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the Western Surety Company Office Position Scheduled Bond for Chief Deputy and Deputy Clerks for one year term commencing on February 5, 2022, and to approve the payment of the invoice in the amount of \$2,100.00. Motion carried. Vote 4 ayes 0 nays

12. Consideration and possible action to appoint Arthur Milberger to fill the unexpired term of Mike Pruett to the Board of the Matagorda County Drainage District No. 1, effective January 24, 2022

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to appoint Arthur Milberger to fill the unexpired term of Mike Pruett to the Board of the Matagorda County Drainage District No. 1, effective January 24, 2022. Motion carried. Vote 4 ayes 0 nays

13. Consideration and possible action to approve the Board Appointment for the Director of the Southeast Texas Housing Finance Corporation, 02/01/2022 through 01/31/2024

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Pollard, with all others concurring, to approve the Board Appointment for the Director of the Southeast Texas Housing Finance Corporation, 02/01/2022 through 01/31/2024. Motion carried. Vote 4 ayes 0 nays

14. Consideration and possible action to approve the hiring of Elizabeth Perez as a full-time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to staff shortage

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the hiring of Elizabeth Perez as a full-time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to staff shortage. Motion carried. Vote 4 ayes 0 nays

15. Consideration and possible action to approve the hiring of Trenton Carter as a full-time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to staff shortage

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the hiring of Trenton Carter as a full-time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to staff shortage. Motion carried. Vote 4 ayes 0 nays

16. Consideration and possible action to approve the Contract Agreement between Matagorda County and Sargent Fire Department FY 2022 to 2023

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Sargent Fire Department FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

17. Consideration and possible action to approve the Contract Agreement between Matagorda County and Wadsworth Fire Department FY 2022 to 2023

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Wadsworth Fire Department FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

18. Consideration and possible action to approve the Contract Agreement between Matagorda County and Blessing Fire Department FY 2022 to 2023

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Blessing Fire Department FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

19. Consideration and possible action to approve the Contract Agreement between Matagorda County and Tres Palacios Oaks Fire Department FY 2022 to 2023

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Tres Palacios Oaks Fire Department FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

20. Consideration and possible action to approve the Contract Agreement between Matagorda County and City of Bay City – Service Center FY 2022 to 2023

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and City of Bay City – Service Center FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

21. Consideration and possible action to approve the Contract Agreement between Matagorda County and Bay City Public Library FY 2022 to 2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Bay City Public Library FY 2022 to 2023. Motion carried. Vote 4 ayes 0 nays

22. Consideration and possible action to approve and accept an Agreement between Matagorda County Attorney and Abacus Next for a yearly term of HotDocs Advance Software, and authorize County Attorney to sign

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by

Commissioner Shimek, with all others concurring, to approve and accept an Agreement between Matagorda County Attorney and Abacus Next for a yearly term of HotDocs Advance Software, and authorize County Attorney to sign. Motion carried. Vote 4 ayes 0 nays

23. Consideration and possible action to approve and accept an Agreement between Matagorda County and Stella Environmental Services, LLC, for hauling services from the Transfer Station to the Disposal and authorize Judge McDonald to sign

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve and accept an Agreement between Matagorda County and Stella Environmental Services, LLC, for hauling services from the Transfer Station to the Disposal and authorize Judge McDonald to sign. Motion carried. Vote 4 ayes 0 nays

24. Consideration and possible action to accept the Volume Licensing Agreement and sign the Microsoft Products and Services Agreement Signature Form to allow Matagorda County to purchase Microsoft Licenses

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to accept the Volume Licensing Agreement and sign the Microsoft Products and Services Agreement Signature Form to allow Matagorda County to purchase Microsoft Licenses. Motion carried. Vote 4 ayes 0 nays

25. Consideration and possible action to approve and accept an Agreement between Matagorda County and Yvonne Sain for janitorial services for the offices and courtroom of the Matagorda County Justice of the Peace, Precinct #6, and authorize the County Judge to sign

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve and accept an Agreement between Matagorda County and Yvonne Sain for janitorial services for the offices and courtroom of the Matagorda County Justice of the Peace, Precinct #6, and authorize the County Judge to sign. Motion carried. Vote 4 ayes 0 nays

26. Consideration and possible action to approve the Contract Agreement between Matagorda County and Lynn Engineering for Engineering Services pertaining to the Community Development Block Grant – Coronavirus CDBG-CV Community Resiliency Project (CRP)

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Lynn Engineering for Engineering Services pertaining to the Community Development Block Grant – Coronavirus CDBG-CV Community Resiliency Project (CRP). Motion carried. Vote 4 ayes 0 nays

27. Consideration and possible action to approve the specifications and authorize the County Auditor to advertise for annual janitorial services for the Matagorda County Courthouse and the County of Matagorda Office Building

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the specifications and authorize the County Auditor to advertise for annual janitorial services for the Matagorda County Courthouse and the County of Matagorda Office Building. Motion carried. Vote 4 ayes 0 nays

28. Consideration and possible action to approve a Contract Amendment for the 2022 Road Material bid #21-0001 to add Portland Cement supplied by Matagorda Construction and Material to the list of available materials

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve a Contract Amendment for the 2022 Road Material bid #21-0001 to add Portland Cement supplied by Matagorda Construction and Material to the list of available materials. Motion carried. Vote 4 ayes 0 nays

29. Consideration and possible action to declare the following equipment as to be auctioned online through GovDeals.com and authorize publication

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to declare the following equipment as to be auctioned online through GovDeals.com and authorize publication. Motion carried. Vote 4 ayes 0 nays

30. Consideration and possible action to approve Invoices from the following Departments: Precinct #2, Precinct #3, Maintenance, Sheriff's Department, County Attorney, Juvenile Probation, County Judge and Justice of the Peace, Precinct #4

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to approve Invoices from the following Departments: Precinct #2, Precinct #3, Maintenance, Sheriff's Department, County Attorney, Juvenile Probation, County Judge and Justice of the Peace, Precinct #4. Motion carried. Vote 4 ayes 0 nays

31. Consideration and possible action to ratify a demand check payment to United States Postal Service in the amount of \$8,120.00 for mass mail-out of Voter Registration Cards

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to ratify a demand check payment to United States Postal Service in the amount of \$8,120.00 for mass mail-out of Voter Registration Cards. Motion carried. Vote 4 ayes 0 nays

32. Consideration and possible action to accept the 2021 4th Quarter Internal Review Report

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to accept the 2021 4th Quarter Internal Review Report. Motion carried. Vote 4 ayes 0 nays

33. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 4 ayes 0 nays

34. Consideration and possible action to ratify Payment of Demand Checks for January 14, 2022

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to ratify Payment of Demand Checks for January 14, 2022. Motion carried. Vote 4 ayes 0 nays

35. Consideration and possible action to approve Payment of Bills

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve Payment of Bills. Motion carried. Vote 4 ayes 0 nays

36. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Judge McDonald, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 4 ayes 0 nays

nays

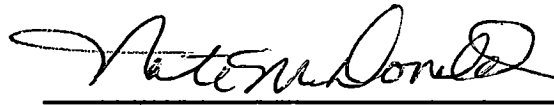
20. Public Comments

This being the next item for business, no action required.

31. Adjournment

Motion was duly made at approximately 10:43 a.m. by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to adjourn the meeting. Motion carried. Vote 4 ayes 0 nays

Approved in Open Court, the 7th day of February, 2022.



NATE McDONALD
County Judge



EDWARD "BUBBA" COOK
Commissioner Precinct No. One



KENT POLLARD
Commissioner Precinct No. Two

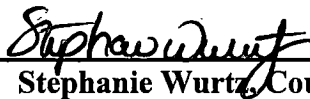


TROY SHIMEK
Commissioner Precinct No. Three



CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four

ATTEST:



Stephanie Wurtz, County Clerk

