

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, JANUARY 3, 2022**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, January 3, 2022, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with Judge Pro-Tem Cook presiding.

Others present were as follows: Kristen Kubecka, Becky Cook, Loretta Griffin, Tressa Leadford, Mike Estlinbaum, Alyssa Dibbern, Mike Reddell, Anthony Maenza, Skipper Osborne, Bobby Seiferman, Greg Westmoreland, Ernest Lawson, Viviana Vega, Kristie Pustejovsky, Chris Pustejovsky, Crystal Morones and Stephanie Wurtz.

**1. Certification of quorum**

Judge Pro-Tem Cook certified a quorum in attendance with Commissioner Pollard, Commissioner Shimek and Commissioner Frick. County Judge McDonald was absent.

**2. Pledge of Allegiance – Commissioner Cook**

**3. Texas Pledge – Commissioner Cook**

**4. Prayer – Commissioner Frick**

**5. Consideration and possible action regarding approving Commissioner's Court Minutes for December 27, 2021**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Commissioner's Court Minutes for December 27, 2021. Motion carried. Vote 4 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**7. Consideration and possible action to approve 2022-2024 Tax Abatement Policies**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve 2022-2024 Tax Abatement Policies. Motion carried. Vote 4 ayes 0 nays

**8. Consideration and possible action regarding the award of Bid #21-0001 Road Materials and #21-0002 Road Construction with Equipment for the FY 2022 and authorize the County Judge Pro-Tem to sign contracts for the same**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to award the Bid #21-0001 Road Materials and #21-0002

Road Construction with Equipment for the FY 2022 and authorize the County Judge Pro-Tem to sign contracts for the same. Motion carried. Vote 4 ayes 0 nays

**9. Consideration and possible action regarding the designation of three members and three alternates from the prior year Grand Jury to serve on the Matagorda County Salary Grievance Committee for the year of 2022, pursuant to Section 152.014 and 152.015 of the Texas Local Government Code**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to designate three members and three alternates from the prior year Grand Jury to serve on the Matagorda County Salary Grievance Committee for the year of 2022, pursuant to Section 152.014 and 152.015 of the Texas Local Government Code. Motion carried. Vote 4 ayes 0 nays

**10. Consideration and possible action to approve the Board Appointments of Patti Frankson and Judy Davis to the Wharton-Matagorda County Child Protective Services Board, 01/01/2022 through 12/31/2024**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the Board Appointments of Patti Frankson and Judy Davis to the Wharton-Matagorda County Child Protective Services Board, 01/01/2022 through 12/31/2024. Motion carried. Vote 4 ayes 0 nays

**11. Consideration and possible action to approve the Contract Agreement between Matagorda County and Markham Volunteer Fire Department FY 2022-2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Markham Volunteer Fire Department FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

**12. Consideration and possible action to approve the Contract Agreement between Matagorda County and Dr. Dane Simons FY 2022-2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Dr. Dane Simons FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

**13. Consideration and possible action to authorize Commissioner Charles "Bubba" Frick to hire Aldaberto Rodriguez as a Light Equipment Operator for Precinct #4 at a starting salary of \$13.73 per hour, based on his previous experience working for Matagorda County as a part-time employee**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to authorize Commissioner Charles "Bubba" Frick to hire Aldaberto Rodriguez as a Light Equipment Operator for Precinct #4 at a starting salary of \$13.73 per hour, based on his previous experience working for Matagorda County as a part-time employee. Motion carried. Vote 4 ayes 0 nays

**14. Consideration and possible action to approve the hiring of Joseph Burt as a full time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to his 2 years of prior experience with Matagorda County Sheriff's Office**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Frick, with all others concurring, to approve the hiring of Joseph Burt as a full time Deputy for Matagorda County Sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to his 2 years of prior experience with Matagorda County Sheriff's Office. Motion carried. Vote 4 ayes 0 nays

**15. Consideration and possible action to approve the hiring of Jimmy Hausler as a full time Deputy for Matagorda County sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to employee shortage**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve the hiring of Jimmy Hausler as a full time Deputy for Matagorda County sheriff's Office at a rate of \$20.16 per hour, instead of \$19.74, due to employee shortage. Motion carried. Vote 4 ayes 0 nays

**16. Consideration and possible action to accept the \$10,000.00 donation to Matagorda County Sheriff's Office, to be used as the Sheriff's Office sees fit, from Guardian Precision Services, LLC, owned by Mr. Benjamin Gibson and family**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to accept the \$10,000 donation to Matagorda County Sheriff's Office, to be used as the Sheriff's Office sees fit, from Guardian Precision Services, LLC, owned by Mr. Benjamin Gibson and family. Motion carried. Vote 4 ayes 0 nays

**17. Consideration and possible action to set a Public Hearing for January 7, 2022 at 5:30 p.m. and ratify publication related to the Texas Department of Housing and Community Affairs (TDHCA) Community Development Block Grant – Coronavirus (CDBG-CV) Community Resilience Project (CRP)**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to set a Public Hearing for January 7, 2022 at 5:30 p.m. and ratify publication related to the Texas Department of Housing and Community Affairs (TDHCA) Community Development Block Grant – Coronavirus (CDBG-CV) Community Resilience Project (CRP). Motion carried. Vote 4 ayes 0 nays

**18. Consideration and possible action to approve a Resolution to designate authorized signatories for the Community Development Block Grant – Mitigation (CDBG-MIT) Program for GLO State Contract #22-085-078-D342**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve a Resolution to designate authorized signatories for the Community Development Block Grant – Mitigation (CDBG-MIT) Program for GLO State Contract #22-085-078-D342. Motion carried. Vote 4 ayes 0 nays

**19. Consideration and possible action to approve a Resolution regarding Civil Rights pertaining to the Community Development Block Grant – Mitigation (CDBG-MIT) Program for GLO State Contract #22-085-078-D342, which includes the following policies:**

- **Section 3 Policy;**
- **Excessive Force Policy;**
- **Limited English Proficiency (LEP) Standards Plan;**
- **Section 504 Policy and Grievance Procedures;**
- **Code of Conduct Policy; and**
- **Fair Housing Policies**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve a Resolution regarding Civil Rights pertaining to the Community Development Block Grant – Mitigation (CDBG-MIT) Program for GLO State Contract #22-085-078-D342, which includes the following policies:

- Section 3 Policy;
- Excessive Force Policy;
- Limited English Proficiency (LEP) Standards Plan;
- Section 504 Policy and Grievance Procedures;
- Code of Conduct Policy; and
- Fair Housing Policies

Motion carried. Vote 4 ayes 0 nays

**20. Consideration and possible action to approve a Proclamation proclaiming the month of April as Fair Housing Month in Matagorda County**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve a Proclamation proclaiming the month of April as Fair Housing Month in Matagorda County. Motion carried. Vote 4 ayes 0 nays

**21. Consideration and possible action to authorize County Judge Nate McDonald to sign a Letter of Support for the Economic Action Committee to apply for the Community Development Block Grant CARES Act Texas Community Resiliency Program Application**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to authorize County Judge Nate McDonald to sign a Letter of Support for the Economic Action Committee to apply for the Community Development Block Grant CARES Act Texas Community Resiliency Program Application. Motion carried. Vote 4 ayes 0 nays

**22. Consideration and possible action to approve Invoices from the following Departments: Precinct #1 and County Clerk's Office**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Invoices from the following Departments: Precinct #1 and County Clerk's Office. Motion carried. Vote 4 ayes 0 nays

**23. Consideration and possible action to approve the Monthly Reports from various County Departments**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve the Monthly Reports from various County Departments. Motion carried. Vote 4 ayes 0 nays

**24. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 4 ayes 0 nays

**25. Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 4 ayes 0 nays

**26. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 4 ayes

0 nays

34. **Public Comments**


This being the next item for business, no action required.


35. **Adjournment**


Motion was duly made at approximately 9:56 a.m. by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to adjourn the meeting. Motion carried. Vote 4 ayes 0 nays


Approved in Open Court, the 10<sup>th</sup> day of January, 2022.

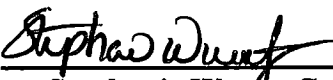
  
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NATE McDONALD  
County Judge

  
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EDWARD "BUBBA" COOK  
Commissioner Precinct No. One

  
\_\_\_\_\_  
KENT POLLARD  
Commissioner Precinct No. Two

  
\_\_\_\_\_  
TROY SHIMEK  
Commissioner Precinct No. Three

  
\_\_\_\_\_  
CHARLES "BUBBA" FRICK  
Commissioner Precinct No. Four

ATTEST:   
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Stephanie Wurtz, County Clerk

