

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, AUGUST 18, 2014**

**Call to Order**

This **Special Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday the 18<sup>th</sup> day of August 2014 in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Sheriff Osborne, Cathy Ezell, Ruben Gonzales, Doug Matthes, Denise Fortenberry, Larry Cagness, Caryl Helmin-Schmid, Ed Stavinoha, Chris Peikert, Mike Strotheid, Cristyn Hallmark, John McGlothin, Harriet Townsend and Janet Hickl

**1. Certification of quorum**

County Judge McDonald certified a quorum in attendance with Commissioner Kent Pollard, Commissioner Woodson, Commissioner Pustka, and Commissioner Gibson.

**2. Pledge of Allegiance – Commissioner Pustka**

**3. Texas Pledge – Commissioner Pustka**

**4. Prayer – Commissioner Woodson**

**5. Consideration and possible action regarding approving Commissioners Court Minutes for August 11, 2014**

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Pustka, with all others concurring, to approve Commissioners Court Minutes for August 11, 2014. Motion carried. Vote 5 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairground facilities**

This being the next item for business, no action required.

**7. Consideration and possible action to approve a Demand Check, in the amount of \$2,700.00, to Esri for 2 ArcGIS Single User Licenses to be reimbursed from Secretary of State's Chapter 19 funds for Voter Registrar, to be taken out of 10-499-330**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve a Demand Check, in the amount of \$2,700.00, to Esri for 2 ArcGIS Single User Licenses to be reimbursed from Secretary of State's Chapter 19 funds for Voter Registrar, to be taken out of 10-499-330. Motion carried. Vote 5 ayes 0 nays

**8. Consideration and possible action to approve a Demand Check, in the amount of \$1,717.12, to Bass Computers, Inc. for 2 computer workstations to be reimbursed from Secretary of State's Chapter 19 funds for Voter Registrar, to be taken out of 10-499-330**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve a Demand Check, in the amount of \$1,717.12, to Bass Computers, Inc. for 2 computer workstations to be reimbursed from Secretary of State's Chapter 19 funds for Voter Registrar, to be taken out of 10-499-330. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve a contract with Iron Mountain for secure shredding services, designate two users for the account and allow the County Judge to sign**

This being the next item for business, motion was duly made by County Judge McDonald and seconded by Commissioner Gibson, with all others concurring, to approve a contract with Iron Mountain for secure shredding services, designate two users for the account and allow the County Judge to sign. The court designated Barbara Zapalac and Kristen Kubecka from the Auditor's office to be the designated users. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to accept a donation in the amount of \$750.00 from the City of Bay City on behalf of the Matagorda County Historical Commission; it will be coded into Donations 064-373**

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pollard, with all others concurring, to accept a donation in the amount of \$750.00 from the City of Bay City on behalf of the Matagorda County Historical Commission; it will be coded into Donations 064-373. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to approve the Deputation of Stephanie A. Wurtz, as Deputy District Clerk, at a Level 12, Step 1, and approve her bond covered under the Matagorda County Self Insurance Pool**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve the Deputation of Stephanie A. Wurtz, as Deputy District Clerk, at a Level 12, Step 1, and approve her bond covered under the Matagorda County Self Insurance Pool. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to approve the Quarterly Employee Certification Report for the Texas Capital Fund, concerning Tenaris SA for reporting period 4/1/14 thru 6/30/14**

This being the next item for business, motion was duly made by County Judge McDonald and seconded by Commissioner Pustka, with all others concurring, to table approving the Quarterly Employee Certification Report for the Texas Capital Fund, concerning Tenaris SA for reporting period 4/1/14 thru 6/30/14. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to approve an Environmental Assessment, Compliance Checklist and Request for Release of Funds and Certification, concerning the DRS #220112, GLO #12-485-000-6657 (Palacios Sewer System Retrofit Project) in Palacios, Matagorda County, and authorize Judge McDonald to sign**

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pollard, with all others concurring, to approve an Environmental Assessment, Compliance Checklist and Request for Release of Funds and Certification, concerning the DRS #220112, GLO #12-485-000-6657 (Palacios Sewer System Retrofit Project) in Palacios, Matagorda County, and authorize Judge McDonald to sign. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to authorize the payment of \$561.45 out of the Courthouse Security Fund 18, (18-510-210) to Bill Orton, covering mileage and per diem expenses, and the payment of \$92.77 out of the Courthouse Security Fund 18, (18-510-330) for ammunition used for training, while attending the Court Security Specialist Training in Waxahachie, Texas**

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Gibson, with all others concurring, to authorize the payment of \$561.45 out of the Courthouse Security Fund 18, (18-510-210) to Bill Orton, covering mileage and per diem expenses, and the payment of \$92.77 out of the Courthouse Security Fund 18, (18-510-330) for ammunition used for training, while attending the Court Security Specialist Training in Waxahachie, Texas. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve the Republican Election Judges serving September 1, 2014 to August 31, 2015, and approve the number of election clerks for each precinct**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve the Republican Election Judges serving September 1, 2014 to August 31, 2015, and approve the number of election clerks for each precinct. Motion carried. Vote 5 ayes 0 nays

**16. Public Comments**

This being the next item for business, no action required.

**17. Adjournment**

Motion was duly made at approximately 9:47 a.m. by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried.

Vote 5 ayes 0 nays

Approved in Open Court, this the 25<sup>th</sup> day of August, 2014.

*absent*

\_\_\_\_\_  
NATE McDONALD,  
County Judge

*Daniel Pustka*

\_\_\_\_\_  
DANIEL PUSTKA, Judge Pro Tem  
Commissioner Precinct No. One

*absent*

\_\_\_\_\_  
KENT POLLARD,  
Commissioner Precinct No. Two

*James Gibson*

\_\_\_\_\_  
JAMES GIBSON,  
Commissioner Precinct No. Three

*David "Woody" Woodson*

\_\_\_\_\_  
DAVID "WOODY" WOODSON,  
Commissioner Precinct No. Four

ATTEST:

*Janet Hickl*  
\_\_\_\_\_  
Janet Hickl, County Clerk

