

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, DECEMBER 22, 2014**

**Call to Order**

This **Special Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday the 22<sup>nd</sup> day of December 2014 in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with Commissioner Pustka, Judge Pro Tem presiding.

Others present were as follows: Sheriff Osborne, Kristen Kubecka, Barry Halvorson, Chris Peikert, Doug Matthes, Ruben Gonzales, Bill Holzapfel, Karen Hickl, Robert Hoffman, Tom Matthews, Rose Woodson, Carolyn Woodson, Abby Vargas, Simon Johnson, Tammy McDonald, Bill Orton, Joe Heaton, Sharon Vacek, Denise Fortenberry, Mike Reddell, Charles "Bubba" Frick, Ruben Gonzales, Harriet Townsend and Janet Hickl

**1. Certification of quorum**

Commissioner Pustka, Judge Pro Tem certified a quorum in attendance with Commissioner Kent Pollard, and Commissioner Woodson. County Judge McDonald and Commissioner Gibson were absent

**2. Pledge of Allegiance – Commissioner Pustka**

**3. Texas Pledge – Commissioner Pustka**

**4. Prayer – Commissioner Woodson**

**5. Consideration and possible action regarding approving Commissioners Court Minutes for December 15, 2014**

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Pollard, with all others concurring, to approve Commissioners Court Minutes for December 15, 2014. Motion carried. Vote 3 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairground facilities**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Woodson, with all others concurring, to approve one contract for the use of the Matagorda County Fairground facilities. Motion carried. Vote 3 ayes 0 nays

**7. Consideration and possible action to approve the Interlocal Cooperative Purchasing Agreement between Matagorda County, Texas and the Port of Bay City Authority regarding the new Payroll Software**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Pollard, with all others concurring, to table approving the Interlocal Cooperative Purchasing Agreement between Matagorda County, Texas and the Port of Bay City Authority regarding the new Payroll Software. Motion carried. Vote 3 ayes 0 nays

**8. Consideration and possible action to approve a Lease Agreement for the Matagorda County Fairgrounds between Matagorda County and Matagorda County Fair and Livestock Exposition Association, for the lease of 2 rodeo arena offices for year-round use and the remaining fairground facilities for 24 days each year, for a period of 5 years, with a renewal option of 5 more years**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Woodson, with all others concurring, to approve a Lease Agreement for the Matagorda County Fairgrounds between Matagorda County and Matagorda County Fair and Livestock Exposition Association, for the lease of 2 rodeo arena offices for year-round use and the remaining fairground facilities for 24 days each year, for a period of 5 years, with a renewal option of 5 more years. Motion carried. Vote 3 ayes 0 nays

**9. Consideration and possible action to accept a donation from the Midfield Community Church for the Midfield Community Center, in the amount of \$200.00**

This being the next item for business, motion was duly made by Commissioner Woodson, and seconded by Commissioner Pustka, with all others concurring, to accept a donation from the Midfield Community Church for the Midfield Community Center, in the amount of \$200.00. Motion carried. Vote 3 ayes 0 nays

**10. Consideration and possible action to declare the following items as E-Waste salvage, and donate to the Bay City Lions Club: 5 Laser Printers, 10 Computers, 2 Laptops, 10 Monitors, 4 Misc Supplies (computer parts and supplies), 8 UPS, and 3 Servers**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to declare the following items as E-Waste salvage, and donate to the Bay City Lions Club: 5 Laser Printers, 10 Computers, 2 Laptops, 10 Monitors, 4 Misc Supplies (computer parts and supplies), 8 UPS, and 3 Servers. Motion carried. Vote 3 ayes 0 nays

**11. Consideration and possible action to approve the Administrative Services Agreement between Texas Association of Counties Health and Employee Benefits Pool and Matagorda County effective October 1, 2014**

This being the next item for business, motion was duly made by Commissioner Woodson, and seconded by Commissioner Pollard, with all others concurring, to approve the Administrative Services Agreement between Texas Association of Counties Health and Employee Benefits Pool and Matagorda County effective October 1, 2014. Motion carried. Vote 3 ayes 0 nays

**12. Consideration and possible action to approve the Stop Loss Agreement between Texas Association of Counties Health and Employee Benefits Pool and Matagorda County effective October 1, 2014**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to approve the Stop Loss Agreement between Texas Association of Counties Health and Employee Benefits Pool and Matagorda County effective October 1, 2014. Motion carried. Vote 3 ayes 0 nays

**13. Consideration and possible action to designate the second Monday of each month as the regular meeting date for the Matagorda County Commissioner's Court for FY 2015, as per Sec. 81.005 of the Texas Gov't Code**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Pustka, with all others concurring, to designate the second Monday of each month as the regular meeting date for the Matagorda County Commissioner's Court for FY 2015, as per Sec. 81.005 of the Texas Gov't Code. Motion carried. Vote 3 ayes 0 nays

**14. Consideration and possible action to approve a contract between Matagorda County and Pierce Goodwin Alexander & Linville for space planning and design service for the Matagorda County Courthouse and Office Building**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to approve a contract between Matagorda County and Pierce Goodwin Alexander & Linville for space planning and design service for the Matagorda County Courthouse and Office Building. Motion carried. Vote 3 ayes 0 nays

**15. Consideration and possible action to approve the promotion of Matagorda County Jailer John Petteway, Jr. to Sergeant effective December 22, 2014 with increased pay from a 16.3 to an 18.3 (replacing a Sergeant that left at 18.3)**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to approve the promotion of Matagorda County Jailer John Petteway, Jr. to Sergeant effective December 22, 2014 with increased pay from a 16.3 to an 18.3 (replacing a Sergeant that left at 18.3). Motion carried. Vote 3 ayes 0 nays

**16. Consideration and possible action to approve a letter to the Texas Department of Agriculture regarding the Texas Capitol Fund Grant Contract #713082, stating Matagorda County will not be able to meet the State Contract Section 18 0 Twelve Month Deadline to award a construction contract for this project by January 16, 2015, reasons why, and with a revised timeline for construction completion**

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Woodson, with all others concurring, to approve a letter to the Texas Department of Agriculture regarding the Texas Capitol Fund Grant Contract #713082, stating Matagorda County will not be able to meet the State Contract Section 18 0 Twelve Month Deadline to award a construction contract for this project by January 16, 2015, reasons why, and with a revised timeline for construction completion. Motion carried. Vote 3 ayes 0 nays

**17. Consideration and possible action to approve a Resolution honoring Commissioner David Woodson for his years of service to Matagorda County**

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Pollard, with all others concurring, to approve a Resolution honoring Commissioner David Woodson for his years of service to Matagorda County. Motion carried. Vote 3 ayes 0 nays

**18. Consideration and possible action to approve Matagorda County Treasurer's Monthly Reports for May, June, and July 2014**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to approve Matagorda County Treasurer's Monthly Reports for May, June, and July 2014. Motion carried. Vote 3 ayes 0 nays

**18 a. Consideration and possible action to approve Payment of Bills**

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Woodson, with all others concurring, to approve Payment of Bills Motion carried. Vote 3 ayes 0 nays

**19. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Pollard, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 3 ayes 0 nays

20. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Pustka, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 3 ayes 0 nays.

21. Public Comments

This being the next item for business, no action required.

22. Adjournment

Motion was duly made at approximately 9:57 a.m. by Commissioner Pollard and seconded by Commissioner Woodson, with all others concurring, to adjourn the meeting. Motion carried. Vote 3 ayes 0 nays

Approved in Open Court, this the 29<sup>th</sup> day of December 2014.

absent

NATE McDONALD,  
County Judge

DANIEL PUSTKA, Judge Pro Tem  
Commissioner Precinct No. One

*Kent Pollard*  
KENT POLLARD,  
Commissioner Precinct No. Two

absent  
JAMES GIBSON,  
Commissioner Precinct No. Three

*David "Woody" Woodson*  
DAVID "WOODY" WOODSON,  
Commissioner Precinct No. Four

ATTEST: *Janet Hickl*  
Janet Hickl, County Clerk

