

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, JANUARY 14, 2013

Call to Order

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday the 14th day of January 2013 in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Ellen Dodd, Ruben Gonzales, Doug Matthes, Bob Watts, Denise Fortenberry, Sheriff Osborne, Tammy McDonald, Barry Halvorson, Owen Bludau, Heather Menzies, Joe Heaton, Cristyn Hallmark, Janet Hickl and Harriet Townsend

1. Certification of quorum

County Judge McDonald certified a quorum in attendance with Commissioner Kent Pollard, Commissioner David Woodson Commissioner Pustka and James Gibson.

2. Pledge of Allegiance – Gibson

3. Texas Pledge – Gibson

4. Prayer – Commissioner Pollard

5. Consideration and possible action regarding approving Commissioners Court Minutes for January 7, 2013

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Woodson, with all others concurring, to approve Commissioners Court Minutes for January 7, 2013. Motion carried.

6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairground facilities

This being the next item for business, no action taken.

7. Consideration and possible action to set a Public Hearing to discuss an application for Tax Abatement by OXEA for a project to stop bottlenecks at their wadsworth facility, and authorize publishing of the Notice of Public Hearing

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pollard, with all others concurring, to set a Public Hearing to discuss an application for Tax Abatement by OXEA for a project to stop bottlenecks at their wadsworth facility, and authorize publishing of the Notice of Public Hearing scheduled for January 28, 2013. Motion carried.

8. Consideration and possible action to approve a Resolution designating Administration and Engineering Service Providers for the 2012 Texas CDBG Fund Contract 712221

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Gibson, with all others concurring, to approve a Resolution designating Administration and Engineering Service Providers for the 2012 Texas CDBG Fund Contract 712221. Grant Works approved as Administration Provider and Mercer Engineering as Engineering Service Provider. Motion carried.

9. Consideration and possible action to approve a Resolution to designate Authorized Signators for the 2012 Texas Community Development Block Grant Fund Contract 712221

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Gibson, with all others concurring, to approve a Resolution to designate Authorized Signators for the 2012 Texas Community Development Block Grant Fund Contract 712221. Judge McDonald, County Auditor and County Treasurer authorized signators. Motion carried.

10. Consideration and possible action to accept \$3,865.49 from Ken Savage, in order to purchase a responder Video System for the Matagorda County Sheriff's Department

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Gibson, with all others concurring, to accept \$3,865.49 from Ken Savage, in order to purchase a responder Video System for the Matagorda County Sheriff's Department. Motion carried.

11. Consideration and possible action to approve hiring of a part time legal secretary position for the County Attorney's office to be paid from 10-475-107 (salaries). This part time position will be from January 28, 2013, to April 5, 2013

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve hiring of a part time legal secretary position for the County Attorney's office to be paid from 10-475-107 (salaries). This part time position will be from January 28, 2013, to April 5, 2013. Motion carried.

12. Consideration and possible action to approve a Cell Phone Allowance Request for Patrol Sergeant, Clay Ganey, in the amount of \$60.00 per month according to county policies and procedures

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Woodson, with all others concurring, to approve a Cell Phone Allowance Request for Patrol Sergeant, Clay Ganey, in the amount of \$60.00 per month according to county policies and procedures. Motion carried.

13. Consideration and possible action to approve a Cellular Phone Allowance Request beginning January 1, 2013 for the following County officials: Denise Fortenberry, County Attorney, Tammy McDonald, County Treasurer, and Skipper Osborne, County Sheriff, in the amount of \$60.00 each

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Woodson, with all others concurring, to approve a Cellular Phone Allowance Request beginning January 1, 2013 for the following County officials: Denise Fortenberry, County Attorney, Tammy McDonald, County Treasurer, and Skipper Osborne, County Sheriff, in the amount of \$60.00 each. Motion carried.

14. Consideration and possible action to approve a Cell Phone Allowance Request for Patrol Sergeant, Jesse Barrera, in the amount of \$60.00 per month according to county policies and procedures

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Woodson, with all others concurring, to approve a Cell Phone Allowance Request for Patrol Sergeant, Jesse Barrera, in the amount of \$60.00 per month according to county policies and procedures. Motion carried.

15. Consideration and possible action to approve the Racial Profiling Report for 2012 from the Matagorda County Sheriff's Office

This being the next item for business, motion was duly made by Commissioner Woodson and seconded by Commissioner Gibson, with all others concurring, to approve the Racial Profiling Report for 2012 from the Matagorda County Sheriff's Office. Motion carried.

16. Consideration and possible action to approve the new job description of Job #1725 to Deputy Sheriff-Mental Health to replace the old job description of Deputy Sheriff/K-9 at the same pay step of 19

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve the new job description of Job #1725 to Deputy Sheriff-Mental Health to replace the old job description of Deputy Sheriff/K-9 at the same pay step of 19. Motion carried.

17. Consideration and possible action to approve a new Job #1708 for Administrative Lieutenant to replace Job #1713-A Deputy Sheriff-Mental Health at the same pay step of 20

This being the next item for business, motion was duly made by County Judge McDonald and seconded by Commissioner Pustka, with all others concurring, to approve a new Job #1708 for Administrative Lieutenant to replace Job #1713-A Deputy Sheriff-Mental Health at the same pay step of 20. Motion carried.

18. Consideration and possible action to approve a change in the Pay Group from 24 to 30 for the Chief Deputy in the Matagorda County Sheriff's Office, and approve a new Job Description for that position

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Woodson, with all others concurring, to approve a change in the Pay Group from 24 to 30 for the Chief Deputy in the Matagorda County Sheriff's Office, and approve a new Job Description for that position. Motion carried.

19. Consideration and possible action to find that it is necessary to appoint a deputy constable, who is qualified in the same manner as provided for a sheriff's deputy, for Precinct #1 in order to properly handle the business of the constable's office and to approve and confirm the appointment of Sandra K. Nelson, as Deputy Constable for Precinct #1

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Pollard, with all others concurring, to find that it is necessary to appoint a deputy constable, who is qualified in the same manner as provided for a sheriff's deputy, for Precinct #1 in order to properly handle the business of the constable's office and to approve and confirm the appointment of Sandra K. Nelson, as Deputy Constable for Precinct #1. Motion carried.

20. Consideration and possible action to approve payment of Invoice 020-3623 to Tyler Technologies, for configuration and consulting, data conversion, and project management, to come out of Fund 16

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to approve payment of Invoice 020-3623 to Tyler Technologies, for configuration and consulting, data conversion, and project management, to come out of Fund 16. Motion carried.

21. Consideration and possible action regarding the Burn Ban in Matagorda County

This being the next item for business, no action was taken. Burn Ban has been lifted.

22. Consideration and possible action regarding Payment of Bills

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Pollard, with all others concurring, to approve Payment of Bills. Motion carried.

23. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Gibson and seconded by Commissioner Woodson, with all others concurring, to approve Emergency Amendments. Motion carried.

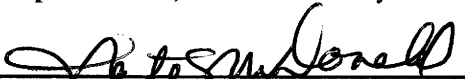
24. Public Comments

This being the next item for business, no action required.

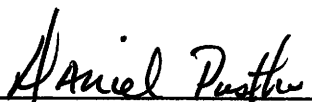
25. Adjournment

Motion was duly made at approximately 9:57 am by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried.

Approved in Open Court, this the 28th day of January, 2013.




NATE McDONALD,
County Judge



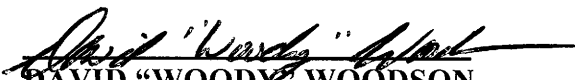
DANIEL PUSTKA,
Commissioner Precinct No. One



KENT POLLARD,
Commissioner Precinct No. Two



JAMES GIBSON, Judge Pro Tem
Commissioner Precinct No. Three



DAVID "WOODY" WOODSON,
Commissioner Precinct No. Four

ATTEST: 

Janet Hickl, County Clerk

