

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, OCTOBER 31, 2016

Call to Order

This **Special Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday the 31st day of October 2016 in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Sheriff Osborne, Doug Matthes, Mike Reddell, Dwight Baker, Kristen Kubecka, Cristyn Hallmark, Chris Peikert, Lisa Krobot, Tammy McDonald, Lindsey Deshotels, Harry Afadapa, Susan Reed, Denise Fortenberry, Carmen Andrews, Sharyl McDonald, Suzan Thompson, Buddy Eilers, Shelby Storts and Janet Hickl

1. **Certification of quorum**

County Judge McDonald certified a quorum in attendance with Commissioner Pustka, Commissioner Frick, Commissioner Pollard and Commissioner Gibson.

2. **Pledge of Allegiance – Commissioner Gibson**

3. **Texas Pledge – Commissioner Gibson**

4. **Prayer – Commissioner Pollard**

5. **Consideration and possible action regarding approving Commissioners Court Minutes for October 31, 2016**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Commissioners Court Minutes for October 31, 2016. Motion carried. Vote 5 ayes 0 nays

6. **Consideration and possible action regarding contracts for the use of the Matagorda County Fairground facilities**

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Frick, with all others concurring, to approve one contract for the use of the Matagorda County Fairground facilities. Motion carried. Vote 5 ayes 0 nays

7. **Consideration and possible action to approve an Engagement Letter from Harry Afadapa, P.C., who is taking over Reed and Associates accounting firm, for the year ended December 31, 2016 for a fee of \$24,300.00 with a \$4,300.00 retainer required to start the engagement, and the balance billed in two equal installments**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Pustka, with all others concurring, to approve an Engagement Letter from Harry Afadapa, P.C., who is taking over Reed and Associates accounting firm, for the year ended December 31, 2016 for a fee of \$24,300.00 with a \$4,300.00 retainer required to start the engagement, and the balance billed in two equal installments. Motion carried. Vote 5 ayes 0 nays

8. Consideration and possible action to accept the appointment of Jenna Fortenberry, Deputy Clerk, in the District Clerk's office, with a hire date effective October 25, 2016, hired at Pay Group Level 12, Her bond will be covered under the Self Insurance Pool

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Gibson, with all others concurring, to accept the appointment of Jenna Fortenberry, Deputy Clerk, in the District Clerk's office, with a hire date effective October 25, 2016, hired at Pay Group Level 12, Her bond will be covered under the Self Insurance Pool. Motion carried. Vote 5 ayes 0 nays

9. Consideration and possible action to authorize Commissioner Pustka, Precinct #1, to hire Thomas Green, at \$12.25 per hour due to his experience, effective October 25, 2016

This being the next item for business, motion was duly made by Commissioner Pustka and seconded by Commissioner Frick, with all others concurring, to authorize Commissioner Pustka, Precinct #1, to hire Thomas Green, at \$12.25 per hour due to his experience, effective October 25, 2016. Motion carried. Vote 5 ayes 0 nays

10. Consideration and possible action to approve a contract between Merrick Coastal, LL and Matagorda County for the Repairs, Maintenance, and Renovation of the County of Matagorda County Office Building project RFP #16-002

This being the next item for business, motion was duly made by Commissioner Pollard, and seconded by Commissioner Pustka, with all others concurring, to approve a contract between Merrick Coastal, LL and Matagorda County for the Repairs, Maintenance, and Renovation of the County of Matagorda County Office Building project RFP #16-002 and to hold 10% retainer on each draw in exhibit C until the end of the project and all punch and walk throughs are completed. Motion carried. Vote 5 ayes 0 nays

11. Consideration and possible action to approve the attached quote from Switzerland Air for work to be performed at the County Office Building, including approving the job scope inclusion of HVAC Ventilation Study by a registered engineering firm, a structural engineer approval of designs and Commissioners Court review and approval of additional remedial steps necessary to ensure that the HVAC system operates properly, and exempt the project from bid process under Tex. Loc. Govt. Code Sec. 262.024(a)(3)

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Gibson, with all others concurring, to approve the attached quote from Switzerland Air for work to be performed at the County Office Building, including approving the job scope inclusion of HVAC Ventilation Study by a registered engineering firm, a structural engineer approval of designs and Commissioners Court review and approval of additional remedial steps necessary to ensure that the HVAC system operates properly, and exempt the project from bid process under Tex. Loc. Govt. Code Sec. 262.024(a)(3). Motion carried. Vote 5 ayes 0 nays

12. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Pustka, and seconded by Commissioner Gibson, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

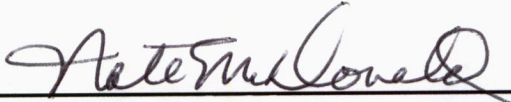
13. Public Comments

This being the next item for business, no action required.

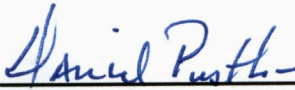
14. **Adjournment**

Motion was duly made at approximately 10:06 am by Commissioner Pustka and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

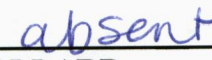
Approved in Open Court, this the 7th day of November, 2016.




NATE McDONALD,
County Judge




DANIEL PUSTKA,
Commissioner Precinct No. One



KENT POLLARD
Commissioner Precinct No. Two



JAMES GIBSON, Judge Pro Tem
Commissioner Precinct No. Three



CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four



ATTEST: 

Janet Hickl, County Clerk